

**Tiverton Financial Referendum - Summary of Key Charter Dates**

Action	Required by Charter Days prior to FTR	Required by Charter Must be completed by this date	Actual Date Scheduled / Completed	Notes
Initial Budget Workshop: Budget Committee, Town Council and School Committee meet		1/15/2021	1/14/2021	No later than January 15th
Town Administrator: Prepare and submit preliminary Municipal budget request to Budget Committee and Town Council		1/15/2021		No later than January 15th
Town Clerk: Prepare and submit preliminary Town Clerk budget request to Budget Committee		1/15/2021		No later than January 15th
Town Treasurer: Prepare and submit preliminary Town Treasure budget request to Budget Committee		1/15/2021		No later than January 15th
School Committee: Prepare and submit preliminary School Department budget request to Budget Committee		1/15/2021		No later than January 15th
Town Council: Approve and submit final Municipal budget request to the Town Administrator	no later than 73 days	3/3/2021		
Town Council: Approve and submit final revenue estimates to the Town Administrator	no later than 73 days	3/3/2021		
Town Administrator: Submit final Municipal budget request and final revenue estimates to Budget Committee	no later than 63 days	3/13/2021		
Town Clerk: Submit final Town Clerk budget request to Budget Committee	no later than 63 days	3/13/2021		
Town Treasurer: Submit final Town Treasure budget request to Budget Committee	no later than 63 days	3/13/2021		
School Committee: Approve and submit final School Department budget request to Budget Committee	no later than 63 days	3/13/2021		
Budget Committee: Approve and submit Budget Committee Docket to the Town Clerk	no later than 44 days	4/1/2021		
School Committee: Submit Optional Budget Proposal and Resolutions to Town Clerk	no later than 37 days	4/8/2021		
Town Council: Submit Optional Budget Proposal and Resolutions to Town Clerk	no later than 37 days	4/8/2021		
Town Clerk: Budget Proposal elector petitions made available	no later than 35 days	4/10/2021		
Electors: Budget and Resolutions elector petitions due to the Town Clerk	no later than 28 days	4/17/2021		
Board of Canvassers: Certification of all elector petitions complete	no later than 21 days	4/24/2021		
Town Clerk: Financial Town Hearing	no later than 14 days	5/1/2021	4/29/2021	Thursday before 5/1/2021
Financial Town Referendum		5/15/2021	5/15/2021	Third Saturday in May
Financial Town Referendum Runoff (if necessary)				14 days after FTR